

# Long Preston Heritage Project



## Minutes of the meeting held on 22 September 2009

<b>Present</b>	Keith McBride (Chair)	(KMcB)
	Janet Benzie (Treasurer)	(JB)
	Gillian Jones (Secretary)	(GJ)
	Philip Johnston	(PJ)
	Kath Lord	(KL)
	John Sellers	(JS)
	Rachel Wilson	(RW)

**Item 1 Apologies:** Nita Dewar, James Finch

### Item 2 Minutes

The minutes of the meeting held on 14 July were agreed as a correct record.

### Item 3 Matters arising

No reply has yet been received from Edward Wilkinson re leading a wildflower walk in June 2010. **Agreed:** PJ would approach him informally.

At the last meeting there had been a short discussion re the desirability of putting together a pamphlet on the ecclesiastical history of Long Preston. **Agreed:** this would be dealt with under Item 6 of the present agenda.

### Item 4 Correspondence

GJ referred to an email the Friends of Craven Museum giving notification of a talk on the Evolution of Pottery Making, to be held on 14 October at Skipton Town Hall.

KMcB referred to a letter received from the PCC suggesting it would be helpful if 2/3 members of the PCC and the LPHG could meet on a quarterly basis to discuss progress and future plans.

**Agreed:** GJ to write to the PCC agreeing to quarterly meetings; the 2 representatives from the LPHG will be flexible depending on which committee members are available at the time. It was also **agreed** that the draft minutes of the LPHG should be made available on the website and GJ was asked to make the necessary arrangements with Gavin Dewar.

### Item 5 Treasurers Report

JB informed members that the accounts had been audited on 18 July and she presented a copy of them for the year ending 31 July, 2009. In summary:

Surplus for 2008/09	£2921.55
Surplus form PCC drawdown	£ 127.19
<b>Total</b>	<b>£3048.74</b>

Members were asked to note that approx. £700 of the total amount is being held to fund the production of the 2010 calendar.

Thanks were given to the Treasurer for her hard work in keeping the accounts. **Agreed:** that the audited accounts be presented to the AGM in October.

Purchase of a microphone system. GJ handed round information provided by Gavin Dewar on different microphones. **Agreed:** that JS and Gavin should together look at which system was the most appropriate and purchase it up to a limit of £300.

Travelling expenses. GJ presented AA motoring costs relating to the cost of running a car. **Agreed:** that where people were using their own cars to undertake travel on behalf of the LPHG they should be reimbursed for the costs of petrol at 11p per mile in line with the 2009 AA Motoring Costs. This amount to be reviewed annually. Train fares would be reimbursed at the cost of a second class ticket. All travel to be agreed in advance with an officer.

### **Item 6 Work programme**

#### (a) Archiving/indexing

The office has dried out and the storage of information, both electronically and physically can now be organised. **Agreed:** JS will take the lead on getting the office equipped (assisted by other members), will provide examples of suitable archive boxes and that there will be a demonstration of the computer indexing system at 8pm on Thursday 8 October in the office.

#### (b) Survey of Traditional Farm Buildings

KL referred to the need to purchase a suitable scale map not only to assist with this survey but also to use for other LPHG events/work. It was important to ensure we had one that could be reproduced for our own purposes and one that had a laminated surface for display purposes. Once acquired, an assessment could be made of the number barns in the parish. **Agreed:** that KL be authorised to purchase an OS map of the entire parish to a scale that would fit the exhibition boards, at an approx cost of £129.

#### (c) Around Gairloch booklet

**Agreed:** the booklet to be circulated around those members who had not yet seen it with a view to researching new leaflets.

#### (d) DVD of the Film Show

JS informed members that he had copied onto DVD the film that Bryan Bowman had made available for the film show earlier in the year. **Agreed:** committee members should watch the film with a view to it being sold at a cost of £5 by the LPHG at the Christmas Fayre on 28 November.

#### (e) Ecclesiastical history

**Agreed:** PJ would take the lead on preparing a pamphlet on the history of the 3 churches in Long Preston and that he would ask Mrs Carol Bettridge if she would like to get involved in this topic.

### **Item 7 Events**

Open day coffee morning, 3 October. **Agreed:** GJ to arrange posters with ND and send details to the Craven Herald. KL to arrange a display panel on the Farm Buildings Survey and photos of May Day events to be available to stimulate interest and hopefully obtain more photographs. Vernacular buildings training day, AGM and stained glass talk. **Agreed:** publicity required for all 3 events (GJ & ND).

The possibility of a Secret Gardens/Hidden Spaces weekend in 2010 was supported in principle but it was **agreed** that the position re insurance need to be investigated first. KL to enquire of the May Day committee whether it is possible for village organisations to have joint insurance for outdoor events.

### **Item 8 Publications**

Re the production of the 2010 calendar, it was **agreed** the selection of the photos should be taken forward through the publications group; KL **agreed** to join the group and to be the link with the May Day committee. The calendar will be needed for the Christmas Fayre on 28 November. It was also **agreed** that quotes would be obtained for the publication of Tony Stephens, booklet "800 years of Long Preston's History".

**Item 9 Dates for next 2 committee meetings**

12 January and 16 March 2010, both meetings to commence at 7pm.

**Item 13 AOB**

PJ asked the Secretary to speak to the Chair of LP Parish Council to ascertain the whereabouts of the damaged pump, formerly at the bottom of Moor Lane.

**Diary Dates**

3	Oct	Open Day Coffee Morning
17	Oct	Vernacular buildings training day
21	Oct	AGM
7	Nov	Stained Glass Talk
25	Nov	Nursery Rhyme Talk
12	Jan	Committee meeting
16	Mar	Committee meeting